



TOWN OF WILMINGTON
MASSACHUSETTS



POLICE DEPARTMENT

One Adelaide Street
Wilmington, MA 01887

978-658-5071
FAX 978-658-0035

Chief Joseph A Desmond

NOTICE OF CHANGE TO FIREARMS APPLICATION PROCESS

The following instructions apply to all New LTC Permits, New Firearm Identification Cards and Renewals:

1. Be certain to complete the application, answering all questions; include both home and cellphone numbers. Once complete, please return the application to the Wilmington Police Department by leaving it with the Station Duty Officer.
2. New Applicants must attach a copy of (**not original**) their Massachusetts Certified Firearms Safety Course Certificate or their Mass Environmental Police Hunter Education Course Certificate. **APPLICATIONS WILL NOT BE PROCESSED UNTIL PROOF OF COURSE COMPLETION IS PROVIDED.**

NOTE: Active Military or Mass. Active National Guard do not need a certificate. Copy of Current Military ID and Certified letter from Armorer with Application Required.

3. Once the application has been processed, applicants will be contacted to schedule an appointment for fingerprints and photos.
4. Fee Schedule:
\$100.00 for New LTC or FID
\$25.00 for New Applicant Restricted FID Class D, Under Age 18
\$25.00 for New FID for Under Age 18
\$100.00 for Renewal of LTC or FID
\$25.00 for Police Officers
Free Renewals of a Class A or C, Over Age 70
5. All Applicants will be notified by telephone when the permit has been issued and is available for pick up at the Wilmington Police Department Duty Officer's Desk.
For fillable PDF form go to <http://wpd.org/forms> and click on License to Carry Application.
Out of town business owners must supply supporting documentation.

Any questions you may have, please contact Lt. Charles Fiore or Julie Magaldi at 978-658-5071, 8:00 a.m. -4:00 p.m. Monday -Friday. No comments will be made by any member of this department to an applicant unless he/she follows the process as stated above.

Joseph A Desmond
Chief of Police

License to Carry/Firearm Identification Card

Question # 4 on the application

Have you **ever appeared** in any court as a defendant for any criminal or criminal traffic offense? Many traffic offenses are criminal so make sure you know the correct answer before answering the question. You do not have to put down minor traffic offenses that are civil infraction like a speeding ticket.

Key word, **appeared**, do not confuse this with arrested just because you were not arrested does not mean you should answer no to this question if in fact you did **appear** in court, as the question asks.

Having been arrested and convicted of certain crimes does not necessarily prohibit you from getting your LTC or FIC Card. Not putting the information down on the application does.

Understand the "**ever appeared**" includes all adult and juvenile appearances. It does not matter if you were found not guilty, if the charges were dismissed or continued without a finding, you have to put it down. If you do not answer truthfully we will find out, no matter how long ago. If you have a sealed record, let us know as some sealed records have disqualifying information and some do not, which we will find out. The Firearms law allows us to review sealed record so put it down.

We will not accept "I forgot", "They told me it would not show up", "It never showed up before", "That was so long ago"

If you are not sure put it down, remember you are signing under the penalties of perjury and you will be denied a license for that and you could face prosecution.

If you are a renewal applicant make sure you answer this question correctly. I did not put it down the last time is not an excuse for being untruthful on your application. Firearms laws have changed substantially in recent years and what may not have been a disqualifier before may now be. Being untruthful is always a disqualifier.



**THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY
Department of Criminal Justice Information Services**
200 Arlington Street, Suite 2200, Chelsea, MA 02150
mass.gov/cjis | TTY: 617-660-4606

PD USE ONLY	
FTN:	_____
LIC #:	_____

You must submit this form to your local police department

**MASSACHUSETTS RESIDENT LTC/FID/MACHINE GUN APPLICATION
FOR NEW/RENEWAL OF A FIREARMS IDENTIFICATION CARD OR LICENSE TO CARRY
FIREARMS OR LICENSE TO POSSESS A MACHINE GUN (M.G.L c. 140, §§ 129B, 131)**

CHECK ONE:

- New Applicant*
- Renewal - Most Recent License to Carry/FID Number: _____

*NOTE: If application is for a first firearms identification card or license to carry firearms, a copy of the Firearms Safety Certificate or Hunter Safety Course Certificate must be attached, unless exempt by statute. **If this is a renewal application, a lost/ stolen firearms affidavit must be submitted.**

LICENSE APPLICATION TYPE (Check Only One):

- Firearms Identification Card - Restricted (self-defense spray) Under Age 18
- Firearms Identification Card
- License to Carry
- License to Possess a Machine Gun
- Gun Club License (Only the Colonel of the State Police can issue a club license)

EXCEPT FOR SIGNATURE, PRINT OR TYPE ALL REQUESTED INFORMATION:

Last Name	First Name	Middle Name	Suffix
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Residential Address	City	State	Zip Code	Telephone Number
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Mailing Address	City	State	Zip Code	Cell Phone Number
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Date of Birth	Place of Birth (City, State, Country)	Sex
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Mother's First Name	Mother Middle Name	Mother's Maiden Name	Father's First Name	Father Middle Name	Father's Last Name
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Height	Weight	Build <small>(Small, Medium, Large)</small>	Complexion <small>(Fair, Light, Medium, Dark, Ruddy)</small>	Hair Color	Eye Color
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Occupation	Social Security Number	Drivers License Number
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Employed By	Business Address
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City/Town	State	Zip	Telephone Number
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ANSWER THE FOLLOWING QUESTIONS COMPLETELY AND ACCURATELY:

1. Are you a citizen of the United States? YES NO

If lawful permanent resident alien, give green card number and resident date

 Green Card Number

 Resident Since (date)

If naturalized, give date, place and naturalization number

 Date

 Place

 Naturalization No.

2. Have you ever renounced your U.S. citizenship? YES NO

3. What is your age? _____ (You must be 21 to apply for a LTC, 18 to apply for a FID card, or 14 to 17 with submission of a certificate of parent or guardian granting permission to apply for a FID card or FID card – Restricted).

4. Have you ever been arrested or appeared in court as a defendant for any criminal offense? YES NO

5. Are you the subject of any pending criminal charges? YES NO

6. Have you ever been convicted of a felony? YES NO

7. Have you ever been convicted of the unlawful use, possession, or sale of controlled substances as defined in M.G.L. c. 94C, § 1? YES NO

8. Have you ever been convicted of a violent crime or a crime of domestic violence? YES NO

9. Have you ever been convicted as an adult or adjudicated a youthful offender or delinquent child in any state or federal jurisdiction? YES NO

10. Are you now, or have you ever been the subject of a restraining order issued pursuant to M.G.L. c. 209A, or a similar order issued by another jurisdiction? YES NO

11. Are you currently the subject of any outstanding arrest warrant in any state or federal jurisdiction? YES NO

12. Have you ever been committed to any hospital or institution for mental illness, or alcohol or substance abuse? YES NO

13. Has any firearms license issued under the laws of any state or territory ever been suspended, revoked, or denied? YES NO

14. Have you been discharged from the armed forces of the United States under dishonorable conditions? YES NO

15. Have you been the subject of an order of the probate court appointing a guardian or conservator? YES NO

If you answered "YES" to any of the questions 2-15, give details which must include dates, circumstances and location; use a separate sheet of paper if necessary.

Have you ever used or been known by another name?

YES NO

If "YES", provide name and explain: _____

Other than Massachusetts, in what state(s), territory(ies), or jurisdiction(s) have you lived?

YES NO

Have you ever held a firearms license in any other state, territory or jurisdiction?

YES NO

If "YES", when, where, and license number? _____

List the name and addresses of two references

1.

_____	_____	_____	_____
Last Name	First Name		
_____	_____	_____	_____
Address	City/Town	State	Zip

2.

_____	_____	_____	_____
Last Name	First Name		
_____	_____	_____	_____
Address	City/Town	State	Zip

Reason(s) for requesting the issuance of a card or license:

- Target & Hunting Sporting Employment Unrestricted (use lines below to indicate the reason(s) you are requesting an unrestricted LTC; use a separate sheet of paper if necessary)

WARNING Any person who knowingly files an application containing false information shall be punished by a fine of not less than \$500 nor more than \$1,000 or by imprisonment for not less than 6 months nor more than 2 years in a house of correction, or by both such fine and imprisonment (M.G.L c.140, §§ 129B(8), 131(h)).

I declare the above facts are true and complete to the best of my knowledge and belief and I understand that any false answer(s) will be just cause for denial or revocation of my license to carry firearms. I understand that filing an application that contains false information is a criminal offense.

Signed under the penalties of perjury this _____ day of _____ month _____ year

Signature of Applicant: _____

Massachusetts License to Carry (LTC)/Firearms Identification Card (FID) Affidavit

Complete this form and submit with application if you are **renewing** your firearms license.

License Holder Name: _____

Current LTC or FID card Number: _____

Please select one:

A. (No firearm(s) lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have not lost one or more firearms or had any firearms stolen since the renewal or issuance of my last FID card or LTC.

OR

B. (Firearm(s) reported lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have lost one or more firearms or have reported stolen one or more firearms since the renewal or issuance of my last FID card or LTC.

List all lost or stolen firearms below; use additional sheets as necessary.

Lost or Stolen	Date Reported Lost or Stolen	Reported to (Police Dept.)	Type	Make	Model	Serial Number	Case Number

The above information is true and accurate to the best of my knowledge and belief.

SIGNED UNDER THE PENALTIES OF PERJURY:

Signature: _____

Date: _____